



HEATING & AIR CONDITIONING

www.hillsideoil.com

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40 Brookhill Drive • Newark, DE 19702

(302) 738-4144 • (410) 398-2146

FAX: (302) 738-5879

TERMS: 5¢ DISC/10 DAYS NET 30 DAYS

CREDIT APPLICATION

Name _____ Spouse _____

Address _____

City/State/Zip _____ Development _____

Delivery Address(if different from above) _____

Phone _____ Mobile or Alternate Phone _____

E-mail Address _____ Email invoice & statements? () Yes () No

Social Security # _____ Drivers license # _____

How long at present address? ____ Yrs. Previous fuel supplier _____

*Automatic Oil Delivery? () Yes () No

*Payment for previous delivery is required before another delivery is scheduled.

() Own () Rent Heat Domestic water with oil? _____ Oil Tank Size _____

Landlord or Mortgage holder _____

Previous address (if less than 1 year) _____

Employer & Occupation _____ Phone# _____

Address _____ City/State _____

Spouse Employer & Occupation _____ Phone# _____

Address _____ City/State _____

Nearest relative & relationship (other than spouse) _____

Address _____ City/State _____ Phone _____

DATE _____ Signature _____

This application must be returned to our office with an original signature before approval, no faxed copies

Customer will be responsible for any legal or collection fees incurred due to settling delinquent accounts



Kerosene

Heating Oil

Gasoline

On-Road Diesel

Off-Road Diesel

Policies & Procedures

When we make a delivery to your storage tank a metered delivery ticket will be left to serve as proof of delivery. If requested the ticket can instead be mailed to the billing address. The ticket shows the name, delivery address and number of gallons delivered. If there are any questions or concerns about a delivery, please feel free to call our office at 302-738-4144 or 410-398-2146

Oil Delivery Options

- **Automatic delivery:** Hillside Oil will monitor your usage and schedule a delivery when your oil level is down to approximately $\frac{1}{4}$ of a tank. The delivery estimation is based on your individual use history with our company. New accounts are based on average of similar size homes in your area. The Homeowner should assist in scheduling of the first delivery. Deliveries may not be made if the account has an outstanding balance, or if there is an unsafe condition due to fill, vent or tank issues.
- **Call In or Will Call:** If you prefer you may call us to schedule a delivery. Orders are scheduled based on our availability in your area. Our normal delivery days are Monday – Friday from 7am to 5pm. Prices are based on market price and subject to change.

Billing Options

- **C O D:** pay to driver at the time of delivery. We take cash, Visa or MasterCard. Checks will only be accepted if this application is on file with our office.
- **Billing Account:** To establish a billing account this application needs to be completed and returned to our office before a delivery is made. After the delivery is made you will be mailed an invoice at the current billing price. You will have the option to pay in 10 days to receive a 5 cent per gallon discount. The discounted price is the same as if you paid at the time of delivery.
- **Budget Billing:** You are on a monthly payment plan that is based on your annual oil usage. The budgets are for 12 months and start in July. Budget customers receive the C O D price for oil. The budget also includes the cost of the insurance plan if you elect to have one with our company.

Insurance Plans

We offer insurance plans on your boiler or hot air furnace if you purchase all your oil from Hillside Oil. The insurance plan includes an annual tune-up and covers the furnace in the event of a breakdown due to normal wear. See our brochure for more details.

As a full service company we can also assist with your heating and AC installation or service needs.

